

MEETING NOTICE

TO: Budget, Finance & Investment Committee
FROM: Joyce Ealy, Chairman
TIME: Wednesday, June 24, 2009 – 5:30 P.M.
PLACE: Courthouse, Room 205

AGENDA

1. Approve Minutes
2. 2008-09 General Fund Budget Amendments
 - A. Planning Department
 - B. Property Assessor
 - C. Sheriff's Department & Jail
 - D. Correctional Work Center
 - E. Health Department
 - F. Ambulance Service
 - G. Sanitation & Waste Removal
 - H. Employee Benefits
3. Solid Waste/Sanitation Fund Budget Amendment
4. 2008-09 General Purpose School Fund Budget Amendments
5. 2008-09 Education Capital Projects Fund Budget Amendments
6. 2009-10 Budget – Final Review
7. 2009-10 Tax Levy Resolution
8. 2009-10 Appropriation Resolution
9. Other Business

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As the other standing committees have not met before the mailing of this agenda it may be necessary to add items that might be forwarded to the Budget Committee

cc: Commissioners
Ernest Burgess
Teb Batey
Jim Cope
Department Heads
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

EXPLANATION OF AGENDA ITEMS

1. The minutes of the June 15 Budget Committee meeting will be presented for approval.
2. **2008-09 General Fund Budget Amendments:**

- A. The Planning Director will be requesting approval of the following budget transfer to provide adequate funding for the Assistant's Account to complete the Fiscal Year. The Account is short due to the pay out of accumulated leave for one employee who has terminated and for another employee who will be terminating at the end of the year:

From: 101-51720-191 – Board & Committee Members Fees - \$3,553

To: 101-51720-103 – Assistants - \$3,150
101-51720-204 – State Retirement - 403

- B. The Property Assessor will be requesting approval of the following budget transfer to provide funding for an additional meeting of the Board of Equalization:

From: 101-51210-308 – Consultants - \$ 545

To: 101-51210-191 – Board & Committee Members Fees - \$ 500
101-51210-201 – Social Security - 35
101-51210-212 – Employer Medicare - 10

- C. The Sheriff's Department will be requesting approval of the following budget transfers to cover prisoner extradition and to cover the last quarter of TBI services for NCIC:

From: 101-54210-336 – Jail/Maint./Repair Equipment - \$1,000
To: 101-54210-354 – Jail/Transportation Other than Students- \$1,000

From: 101-54110-709 – Sheriff/Data Processing Equipment - \$1,000
To: 101-54110-317 – Sheriff/Data Processing Services - \$1,000

- D. The Correctional Work Center Superintendent will be requesting approval of the following budget transfer to provide funding to pay the accumulated annual leave for an employee who has resigned:

From: 101-54220-109 - Captain - \$ 3,500
To: 101-54220-110 – Lieutenant - \$ 3,500

- E. The Health Department Director will be requesting approval of the following budget transfer to provide additional funding for the Utilities Account to complete the Fiscal Year:

From: 101-55110-335 – Maint./Repair Buildings - \$3,000
101-55110-499 – Other Supplies/Materials - 3,000
101-55110-708 – Communications Equipment - 1,000

To: 101-55110-452 – Utilities - \$7,000

- F. The Ambulance Service Director will be requesting approval of the following budget transfers to provide adequate funding for the Paraprofessionals Account to complete the Fiscal Year:

From: 101-55130-322 – Evaluation/Testing - \$ 15,000
101-55130-355 – Travel - 8,000
101-55130-413 – Drugs/Medical Supplies - 59,000
101-55130-451 – Uniforms - 37,000
101-55130-599 – Other Charges - 54,674

Explanation of Agenda Items (cont'd)

	101-55130-105 – Supervisor/Director -	15,000
	101-55130-119 – Accountants/Bookkeepers -	1,000
To:	101-55130-133 – Paraprofessionals -	\$160,200
	101-55130-201 – Social Security -	8,940
	101-55130-204 – State Retirement -	18,443
	101-55130-212 – Employer Medicare -	2,091

- G. The Finance Director will be requesting approval of the following budget amendment to provide funding to pay Griffin Industries. Griffin Industries has changed the way they are billing for their services (monthly instead of yearly), and billing for one month ahead. Payment for July, 2009 services are due in June, 2009. This amendment is for one month on the contract:

From:	101-39000 – Undesignated Fund Balance -	\$ 2,500
To:	101-55710-312 – Contracts w/Private Agencies -	\$ 2,500

- H. The Finance Director will be requesting approval of the following budget amendment to provide adequate funding for the retiree's matching on health insurance to complete the Fiscal Year:

From:	101-39000 – Undesignated Fund Balance -	\$ 2,500
To:	101-58600-299 – Other Fringe Benefits -	\$ 2,500

3. Solid Waste/Sanitation Fund Budget Amendment:

The Solid Waste Director will be requesting approval of the following budget transfer to provide adequate funding for the Mechanic's Account to complete the Fiscal Year:

From:	116-55754-169 – Part Time Personnel -	\$ 200
To:	116-55754-142 – Mechanic -	\$ 200

4. 2008-09 General Purpose School Fund Budget Amendments:

5. 2008-09 Education Capital Projects Fund Budget Amendments:

6. 2009-10 Budget – Final Review
7. The 2009-10 Tax Levy Resolution will be presented for approval.
8. The 2009-10 Appropriation Resolution will be presented for approval.
9. Other Business – as all of the other committees have not met at the time of this mailing, it might be necessary to add other items to the agenda.